

**Undergraduate Health Leadership Initiative
2024 Summer Internship Program**

**Hancock County Emergency Management Agency
17 Eastward Lane
Ellsworth, ME 04605**



About the Organization: Hancock County Emergency Management Agency (EMA) is a department of the Hancock County Government, serving the population in Hancock County. County government is Maine's oldest form of government, pre-dating statehood (1820) and the Declaration of Independence (1776). County government has the responsibility of managing and administering law enforcement and civil process, corrections, registry of deeds, county treasurer, registry of probate and probate court, emergency management agency, public health, public safety communication and dispatch, district attorney, district and superior court, and unorganized territories. Hancock County is one of Maine's sixteen counties. It has an area of 2351 square miles and has the longest coastline of any Maine county at 952 miles. Hancock County is made up of thirty-six towns, one city (Ellsworth), and fifteen unorganized townships. The population is 55,478 but there is a seasonal increase in the summer to an estimated 2,000,000 based on second homeowners and visitors (Acadia National Park as well as other tourist attractions). Based on the definition by Maine Emergency Management Agency, 'emergency management protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters. For the Hancock County EMA, their work is not a replacement for the police, fire, ambulance, or other emergency response groups. The Emergency Management Agency coordinates response and recovery in declared disasters when more than one department is responding to a threat; the disaster extends beyond the normal mutual aid boundaries of the affected community, or when several communities are involved. No area in Maine, including Hancock County, is immune from severe weather, large fires, hazardous material spills, or other disasters. The Emergency Management program represents insurance to the County when disaster strikes by ensuring that all emergency response groups are well trained and coordinated. Hancock County EMA collaborates with health, government, social service, human service, and private business. More importantly, it serves the people of Hancock County as appropriate. Hancock County EMA will act as the co-sponsor with the State of Maine, Maine CDC Downeast District Office for this summer internship initiative. The Maine Center for Disease Control and Prevention (Maine CDC) is the governmental public health agency in Maine and is an agency within the Maine Department of Health and Human Services. Maine CDC's mission is to provide the leadership, expertise, information, and tools to assure conditions in which all Maine people can be healthy. The Downeast District Office has responsibility for assuring the delivery of the ten essential public health services in Hancock and Washington Counties and coordinates these efforts using the Downeast Public Health Council, a multi-sector entity composed of organizations with health as part of their mission that provides regional public health coordination and communication.

Internship Title: Community Public Health Intern

Number of positions available: 1

Internship Description: The Community Public Health Intern will work in one of the priority areas of the Downeast Public Health Council. For the summer of 2024, we are looking to have a project focusing on emergency preparedness and management. Work will entail coordinating with district partners to clarify and understand available data, to assess existing work, to review and assess current research literature, and create a short-term project that may involve qualitative and quantitative research methods to clarify the issue.

Knowledge, Skills, Abilities and Qualifications:

Required:

- Strong interpersonal skills with ability to work well in teams as well as work independently.
- Reliable and conscientious.
- Maturity and self-starter to take on and complete tasks.
- Adaptable to a rural setting and culture.
- Ability to ask questions and ask for help, interest in learning new skills.
- Good communication (verbal, written, presentation) skills.
- Competence in Microsoft Word and Excel; use of Microsoft PowerPoint.
- Good sense of humor.

Preferred:

- Use/Competence in Social Marketing Tools.
- Use/Competence in Qualitative and Quantitative Data Analysis and Presentation of Data.
- Interest in public health, population health, and health issues facing vulnerable populations.

Rate of Pay: \$15.00/hour

Work Location: In-person

Time Commitment: 32 hours per week

Other logistical aspects to be considered: Housing is not provided. Transportation is required as there will be travel throughout the county. Some evening meetings are also possible. Interns will adhere to both Maine CDC and Hancock County's organizational policies and practices for employee and workplace safety. Co-supervision by Andrew Sankey, Director, Hancock County Emergency Management Agency.