

Undergraduate Health Leadership Initiative
Summer Internship Program

Maine Medical Center – Dept of Medical Education
509 Forest Ave 3rd Floor
Portland ME 04102



About the Organization

Maine Medical Center is a complete health care resource for the people of greater Portland, the entire state of Maine, and northern New England.

Incorporated in 1868, MMC is the state’s largest medical center, licensed for 637 beds and employing more than 9,600 people. Maine Medical Center’s unique role as both a community hospital and a referral center requires an unparalleled depth and breadth of services, including the state’s only allopathic medical school program, through a partnership with Tufts University School of Medicine, and a world-class biomedical research center, the Maine Medical Center Research Institute.

In this internship, students will support a \$2M American Medical Association (AMA) Reimagining Residency grant. The grant is managed within the Department of Medical Education. Student will support the expansion of the Interprofessional Partnership to Advance Care and Education (iPACE) model of team based care.

More information can be found at:

Maine Medical Center, Department of Medical Education site:

<https://mainehealth.org/maine-medical-center/education-research/students-residents-fellows>

AMA Reimagining Residency Grant:

<https://www.mdedge.com/chestphysician/article/202509/practice-management/ama-announces-final-eight-recipients-reimagining>

iPACE TM site:

<https://ipace.us/>

Internship Title

MMC – iPACE Intern

Mentor

Melissa Zelaya-Floyd

Work location

Virtual

Time Commitment

35 - 40 hrs/week

Position Description

In this virtual internship, students will support a \$2M American Medical Association (AMA) grant to expand the Interprofessional Partnership to Advance Care and Education (iPACE) model of team based care. Students will be paired with a physician mentor to conduct literature searches and draft a written summary of relevant studies. In addition, they will be a part of a team conducting a qualitative study. This will entail developing and refining a codebook, coding written feedback, and conducting preliminary analysis.

Other duties may include data entry and analysis, conducting interviews of care team members, and presenting findings. During the internship, we hope connect interns with the appropriate MaineHealth/MMC staff and leadership that will help them expand their understanding of careers in healthcare.

Special projects include: developing a scheduling algorithm/tool, website updates, marketing/communication articles, team care model development, and data analysis. There may be other miscellaneous duties assigned.

Knowledge, Skills, Abilities and Qualifications

- Interest in pursuing a career in healthcare
- Any academic major, but health sciences, computer science, and systems engineering with a research interest preferred
- Excellent communication skills, keen observer, and great problem-solving skills
- Intermediate to advanced computer skills (Microsoft Office products)

Rate of Pay

\$14-16/hr

Housing Provided?

No

Other Logistical Issues to be Considered (i.e. travel to meetings or conferences)

- Interns will need to have a laptop and internet access.

Additional Note about the Position

- We have three available internship positions.
- Rate of pay varies based on educational level: \$14/hr for undergraduate student and \$16/hr for graduate student